



# Admissions Process

Thank you for touring our school We are currently enrolling for our 2024-2025 school year.

A bit about our program: Our social emotional based program offers a rich curriculum woven throughout creative play and structured time for children ages 2.5-6 years and old runs mid September through early June. We offer three part time, aged based classes Monday-Thursday. Our Ladybugs for children ages 2.5-3.5 years old meets Tuesdays and Thursdays from 8:15-10:45 am. Our Cricket class for children ages 3.5-4.5 years old meets Monday, Wednesday and Friday from 8:15-11:15 am. Our Honeybee class for children ages 4.5-6 years old meets Monday-Thursday from 12:15-3:15 pm.

**Admissions Timeline** -We offer our current families, in-house priority registration in the January prior to the school year. We open registration to everyone in February once in-house registration is complete.

**School Tour** - During open enrollment, we offer one or two Open House events based on class availability. Our open house is a great way to tour the school and meet the teachers and ask them questions. Alternatively, you can schedule a tour during open enrollment guided by our office manager. We encourage all families to tour the school prior to finalizing enrollment and the Garden admissions process can start before or after you have your tour.

**Application to Enroll** - this is an online form in our student and admissions portal powered by Brightwheel. There is no fee associated with applying to enroll. New families can apply to enroll via a direct link provide by The Children's Garden. With this link you can create an account in Brightwheel, create a profile for your child and tell us a bit about yourself by submitting your Application to Enroll form to be reviewed. You can scan to QR code to the right to apply for enrollment.



**Registration** - If your application to enroll is approved and there is space in your desired class we will offer you the opportunity to register for school. Completing our online registration form holds your child's spot in class and moves you toward enrollment. There is a \$100 non-refundable fee to register.

**Enrollment** - Signing our online Enrollment form and paying the enrollment fee is the final step to place your child in class at The Children's Garden. Our Enrollment form is a tuition agreement for the school year and the enrollment fee is 10% of the yearly tuition.

Your enrollment fee is applied toward your yearly tuition payment either as a whole or if you are making monthly payments, your enrollment fee will be applied to your June payment.

**Tuition** - Tuition varies by class. Our 2024-2025 yearly tuition rates for our classes are; \$4300 for Ladybugs, \$5550 for Crickets and \$6500 for Honeybees. Our yearly tuition can be paid in full or broken into 10 equal installments made monthly September-May (June installment is prepaid with your enrollment fee). Monthly payments for each class are \$430 Ladybugs, \$555 Crickets and \$650 Honeybees.

**Materials Fee** - Materials fees will be added to student accounts in August. for the upcoming school year. This is a one time fee based on materials usage of each class; Ladybugs: \$200, Crickets: \$250 and Honeybees: \$300.

**Payments** - Payments can be made via several options in Brightwheel or by electronic or hand written check.

**Termination of Enrollment** - Due to unforeseen circumstances a family may withdraw enrollment during the school year by giving one month's written notice to The Children's Garden School. In addition, you will be liable for an early termination fee equal to one month's payment installment, and we will retain your last month's payment installment. Unused tuition paid past the one-month notice will be refunded.